



RESOLUTION OF THE SECRETARY-GENERAL OF THE UNIVERSITY OF MURCIA ESTABLISHING THE EXCEPTIONAL PROTOCOL ON HOW THESES ARE TO BE REMOTELY SUBMITTED AND EXHIBITED IN PUBLIC DURING THE EXCEPTIONAL MEASURES OF THE COVID-19 HEALTH CRISIS.

Statement of reasons

According to the Rector's Resolution, R-348/2020, of 24 April, which adopts the needed regulatory measures on the thesis submission and defence procedures,

And with the aim of exceptionally adapting the thesis submission procedures to the limitations imposed by the COVID-19 outbreak,

As long as the state of alarm, or any equivalent scenario constraining the normal course of academic and administrative activities, is in force, doctoral theses shall be exceptionally submitted, authorised and defended whenever necessary, in urgent and duly justified cases. The extent of their urgency and exceptionality will be discretionally assessed, in accordance with the law, by the university appropriate authorities,

Being, even so, under the Regulation on doctoral studies of the University of Murcia,

The following measures are established,

EXCEPTIONAL PROTOCOL ON HOW THESES ARE TO BE SUBMITTED AND PUBLICLY EXHIBITED DURING THE EXCEPTIONAL MEASURES OF THE COVID-19 OUTBREAK HEALTH CRISIS.

1. On the suspension of terms and interruption of deadlines during the state of alarm.

In order to facilitate the doctoral thesis submission, and in accordance with section 21.5 on its deposit, and section 21.6 on its public exhibition in the General Library (Biblioteca General), both from the Regulation on official doctoral studies of the University of Murcia (hereinafter REODUMU), which states that

- Once the thesis submission has been authorised, the PhD candidate will apply for authorisation of the thesis defence to the General Committee of Doctoral Studies and,
- Given the suspension of administrative procedures, including those regarding the thesis submission and, in such a case, also the thesis defence, except for the following exceptional cases:
 - When the continuation of these procedures may lead to positive effects or prevention of damages for the applicant. In such cases, the General

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Committee of Doctoral Studies (hereinafter CGD), with prior clear consent of the applicant, will continue the procedures until their completion.

- When the suspension of these procedures may lead to negative effects to the applicant.

In both cases, the applicant's consent will be gathered and the procedures will be continued until their completion. The applicant shall fulfil and sign a **document giving express consent for initiating the thesis submission procedures** (APPENDIX I) and this request shall be **duly justified** so that a favourable resolution at the beginning of the procedure may be issued by the CGD.

On the applicant's consent:

- The applicant commits to forward to the General Committee of Doctoral Studies of the University of Murcia, Postgraduate Studies Section, a print copy and a PDF file on a CD/DVD, together with the rest of original documents when collation is required, in a maximum period of 15 working days from the following day to the termination of the state of alarm enacted during the COVID-19 crisis (section 21.5 of the REODUMU).
- Once the consent has been submitted through the Electronic Register of the University of Murcia using the UM account, it shall be forwarded to 3rciclo@um.es together with the rest of supporting documents.

2. On the thesis submission and public exhibition

Once authorised by the General Committee of Doctoral Studies, and on behalf of this Committee by the Vice-Rector of Studies as its chairperson, and after examination of all the documents delivered by the applicant, the file will be verified. In accordance with section 21.6., the CGD will publicly announce the thesis submission to all PhDs of the university community, ensuring, via the competent administrative services, that the thesis will be deposited in the General Library of the University of Murcia during a period of 15 working days, so that it can be reviewed by any PhD.

In order to comply with the public exhibition and possible examination or consultation of the thesis:

- The General Library will use the "Digital UM" platform to create a collection for each thesis.
- PhDs interested in reviewing the doctoral thesis may send a request to the e-mail account created for this purpose.
- The General Library will allow the requester to consult the thesis. The thesis file to be consulted will come with the security measures preventing a fraudulent use of the research included in the doctoral thesis. In any case, PhDs consulting the thesis will be identified as they are granted authorisation.
- Once expired the public exhibition period, the General Library will withdraw the thesis file, precluding further consultations.



After the public exhibition period, the procedure will continue as established in the REODUMU, article 21.7 and subsequent ones.

3. On the hereby effects

For the hereby purposes, the state of alarm scenario shall be equivalent to any subsequent one forcing or urging to constraint commuting or in-person meetings therefore precluding any on-site activities to be ordinary resumed.

4. Data protection.

Every participant and attendant will follow the dispositions under the General Regulation on Data Protection - Regulation (EU) 2016/679, of 27 April, the Organic Law 3/2019, of 5 December, on Personal Data Protection and guarantee of digital rights, as well as other legislation applicable.

Participants and attendants shall commit not to use data for any purpose different from that of the event, not to disseminate these data without the participants' consent, as well as to comply with the security measures and the rest of duties under the legislation on personal data protection.

5. Validity of the protocol.

This protocol will be valid from the moment it is signed and will expire, without prejudice to any pending or scheduled proceedings, once the state of alarm has been lifted by the central government and the suspension of the university on-site activities revoked by the Government of the Autonomous Community of the Region of Murcia.

THE SECRETARY-GENERAL

Francisco Antonio González Díaz

Document electronically signed



(Even if a translation is provided in the following page, you shall fulfil the form in Spanish)

APPENDIX I

El interesado (nombre, apellidos) _____

y DNI (NIE o NIU) número _____

estudiante de doctorado en la Universidad de Murcia, matriculado en el Programa de Doctorado “.....” da su **consentimiento** para el inicio del procedimiento de depósito de la tesis doctoral para su autorización, lectura y defensa, cuyo órgano competente es la Comisión General de Doctorado de la Universidad de Murcia, por los siguientes motivos:

[JUSTIFICACIÓN DE LA URGENCIA]

Ante la imposibilidad de hacerlo durante la vigencia del Real Decreto 463/2020, de 14 de marzo, por el que se declara el estado de alarma para la gestión de la situación de crisis sanitaria ocasionada por el COVID-19, el interesado **se compromete a remitir a la Comisión General de Doctorado de la Universidad de Murcia, Sección de Postgrado, un ejemplar encuadernado en papel y otro en fichero PDF grabado en CD/DVD, y el resto de documentación original para su cotejo** en su caso, en el plazo máximo de **15 días hábiles** a contar desde el siguiente a la finalización del estado de alarma decretado para la gestión de la crisis ocasionada por el COVID-19.

Lugar, fecha y firma: _____

SRA. PRESIDENTA DE LA COMISIÓN GENERAL DE DOCTORADO

UNIVERSIDAD DE MURCIA





TRANSLATION OF THE APPENDIX I (YOU MUST FULLFIL THE ORIGINAL APPENDIX I IN SPANISH)

The applicant (Name, Surname) _____

and ID (NIE or NIU) number _____

as PhD student (and candidate) of the University of Murcia, enrolled in the PhD Programme "....." gives their consent to the thesis submission procedure, whose relevant body is the General Committee of Doctoral Studies, being initiated so that it be authorised and defended, for the following reasons:

[JUSTIFICATION OF THE URGENCY]

The applicant commits to forward to the General Committee of Doctoral Studies of the University of Murcia, Postgraduate Section, a bound copy of the thesis and another as a PDF file burnt on a CD/DVD, and the rest of supporting documents so they be collated, in a maximum term of 15 working days after the following day to the expiration of the state of alarm declared due to the crisis stemming from the COVID-19 outbreak, since this cannot be performed during the validity of the Royal-Decree 463/2020, of 24 March, that declared this state of alarm.

Location, date and signature:

CHAIRWOMAN OF THE GENERAL COMMITTEE OF DOCTORAL STUDIES
UNIVERSITY OF MURCIA

