



Instructions for filling the CVA¹

IMPORTANT NOTICE

Under the terms of the call **NO SHORTENED CURRUCULUM WILL BE ACCEPTED** unless it is submitted in this format. **THE ABBREVIATED CURRICULUM OF THE PRINCIPAL RESEARCHER cannot be remedied.**

The Shortened Curriculum Vitae (CVA)² is prepared so that it can be completed in the format established as compulsory in the calls: Times New Roman or Arial font with a minimum size of 11 points; lateral margins of 2.5 cm; upper and lower margins of 1.5 cm; and minimum simple spacing.

The maximum length of the document (sections A, B and C) may not exceed 4 pages.

Section A. PERSONAL DATA

Researcher ID (RID) is a web-based community that makes visible the publications of participating authors. Users receive a stable personal identification number (RID) for Web of Science searches. Users have a profile where they can integrate their research topics, publications and citations. Access: Web of Science > My tools > Researcher ID³

ORCID Code is an identifier made up of 16 digits that allows researchers to have an unequivocal author code which enables them to clearly distinguish their scientific-technical production. This avoids confusion related to the authorship of research activities carried out by different researchers with coincident or similar personal names. Access: <http://www.orcid.org>

If you do not have a Researcher ID or ORCID code, do not complete these sections.

A.3. General indicators of quality of scientific production.

Information will be included on the number of research six-years term and the date of the last grant, number of doctoral theses supervised in the last 10

¹ Translated by Operum-UMU from the MINECO doc available at http://www.ciencia.gob.es/stfls/MICINN/Ayudas/PE_2013_2016/PE_Fomento_Investigacion_Cientifica_y_Tecnica_Excelencia/FICHEROS/SE_Generacion_Conocimiento/Redes_Excelencia/Instrucciones_rellenar_curriculum_abreviado_CVA_REDES_2016.pdf. 19th June 2019. Operum-UMU notes always in these footnotes

² Spanish acronym

³ <https://www.fecyt.es/es/recurso/web-science>



years, total citations, average of citations/year during the last 5 years (not including the current year), total publications in first quartile (Q1), index h. Additionally, other indicators that the researcher considers pertinent may be included.

To calculate these values, the data collected in the Web of Science of Thomson Reuters⁴ will be used by default. Where this is not possible, other indicators may be used, specifying the reference database.

Section B. FREE CURRÍCULUM SUMMARY (*maximum 3,500 characters, blank spaces included*)

Briefly describe your scientific trajectory, the main scientific-technical achievements obtained, the medium/long term interests and scientific-technical objectives of your research line. Please, also indicate any other aspects or peculiarities that you consider important for understanding your career.

If you consider it convenient, in this section you can include the same summary of the CV that is included in the application, bearing in mind that this summary will only be used for the evaluation process of this project, while the one included in the application may be disseminated.

Section C. MOST RELEVANT MERITS (*sorted by typology*)

Taking into account space limitations, detail the most relevant merits ordered by the typology that best suits your scientific profile. The provided merits should be described in a concrete and detailed way, avoiding ambiguities.

The merits provided will be placed in reverse chronological order within each section. Except in cases of special importance to evaluate your CV, only the merits of the last 10 years will be included.

C.1. Publications

Include a complete review of the 5-10 most relevant publications.

If it is an article, include authors in order of signature, year of publication, article title, journal name, volume: homepage - final page.

If it is a book or a chapter of a book, also include the publisher and the ISBN.

⁴ <https://www.researcherid.com/#rid-for-researchers>



If there are many authors, indicate the total number of signatories and the position of the researcher submitting this application (e.g. 95/18).

C.2. Participation in R&D&I

Indicate the most outstanding projects in which you have participated (maximum 5-7), including: reference, title, funding entity and call, name of principal investigator and affiliation entity, start and end date, amount of grant, type of participation (principal investigator, investigator, European project coordinator, etc.) and whether the project is under evaluation or pending resolution..

C.3. Participation in contracts, technological or transfer merits

Indicate the most relevant contracts in which you have participated, as well as the technological or transfer merits (maximum 5-7), including title, company or entity, name of the main researcher and affiliation entity, start and end date, budget and other information you consider of interest.

C.4. Patents

List the most outstanding patents, indicating the authors in order of signature, reference, title, countries of priority, date, the holder entity and companies that are exploiting them.

C.5, C.6, C.7... Other

Using a sequential numbering (C.5, C.6, C.7...), include the sections that you consider necessary to collect your main scientific-technical merits: work management, participation in evaluation tasks, member of international committees, management of the scientific activity, editorial committees, awards, etc.

Keep in mind that all the merits introduced must be presented in a concise way, including the dates or period of dates of each performance.

The shortened curriculum (CVA) is intended to facilitate, organize and streamline the evaluation process. By means of the individual identification number of the researcher it is possible to access the published scientific works and information on the impact of each one of them. If you consider that this abbreviated curriculum does not include an important part of your career, you may voluntarily include the extensive curriculum vitae in the documentation submitted (provided that it is so stated in the correspondent call), which will also be given to the evaluators of your application.