

FACULTY OF TOURISM'S CONTINGENCY PLAN FOR THE PREVENTION OF CORONAVIRUS INFECTION

Following the instructions of the COVID-19 Monitoring Committee of the University of Murcia, the following measures are adopted, the temporal scope of which will be marked by the governing resolutions which, in turn, will be determined by the guidelines regional and state.

Taking into account the decision of the Regional Government to suspend the activity The Resolution of the Rector of the University of Madrid University of Murcia of 13 and 14 March 2020 on extraordinary measures in relation to coronavirus (COVID-19).

Measures of action and prevention for students in the PRESENTIAL and ONLINE:

1. Classes are cancelled from Monday 16th following the indications of the Regional Government until further notice.
2. Online students will follow the course as planned without prejudice to questions relating to the methods of adaptation of remote presence activated these days by the COVID-19.
3. **Suspension of curricular and extracurricular practices.** All the curricular and extracurricular practices of the students of the University of Murcia are suspended. Likewise, all the practices of organizations, companies and institutions carried out at the University of Murcia are suspended. However, as long as such entities ensure the possibility of developing the training activities in a non-presential way, the internships may continue.
4. **The Faculty will remain closed until further notice.** The staff of the administration will carry out its work in telework mode.
5. There will not be a face-to-face service, but the service will be provided through and telephone. For consultations and personal requests of character **You must write to the administrative mail eutm@um.es.** You will be able to The only telephone line (+34 968293624) that will work during the opening hours **and you have use it only for urgent matters.** It is It is important that e-mail is used for consultations and so let's

make the response to all students efficient. If you do it in a telephone way, we will not be able to respond to all inquiries by phone and a collapse.

6. At this moment we do not have any case of contagion within our center. If it occurs, we have activated an informative protocol along with sanitation and we would inform you immediately.

7. Follow only the information we make through these official channels to know how to act.

8. We remember the importance of following the measures. Do not expose yourself and be cautious.

9. If you have symptoms of fever, cough and respiratory problems, call 112 for the protocol to be followed.

Performance measures only for PRESENTIAL students:

1. Through the aula virtual the development of each subject can be followed. We appeal to the responsibility to follow the contents through the aula virtual. This is not a holiday period, it is an adaptation of the distance mode. The teaching team is doing a great effort to have in the virtual classroom all the possible tools to continue with the learning. We ask for patience given the haste with which this measure has been activated.

2. Through the virtual classroom you can follow the development of each subject. We appeal to the responsibility to follow the contents through the aula virtual. This is not a holiday period, it is an adaptation of the distance mode. The teaching team is doing a great effort to have in the aula virtual all the possible tools to continue with the learning. We ask for patience given the haste with which this measure has been activated.

3. From Monday 16, the uploading of the contents of each subject and a programming of the same to the virtual classroom will begin. Please be patient, they will be uploaded sequentially.

4. If you have any questions about the subjects, you can write directly to each teacher through the virtual classroom.

5. To guarantee the proper functioning of the class system through video conferencing, this mode **will begin on March 23**. From this day on and not before, the classes can be followed during normal hours through videoconference. The tutorial on how to carry out the videoconferences is available at the entrance of the virtual classroom. **From March, 23 attendance will be controlled** through this tool. On the same day, each teacher in his class session by videoconference will inform you how this control is done.

6. Evaluable practices are maintained. Pay attention to the indications of each teacher on this question to indicate how to proceed.

7. Program, as far as possible, alternative methods of theoretical and practical evaluation of those Erasmus, Sicue, etc. students who decide to suspend their stay outside UMU and return early. All actions will be coordinated with the Vice-rectorate for Research and Internationalisation and the International Relations Area.

8. If you have any questions or doubts about personal issues and cases, please send an email to info@eutm.es and we will personally resolve the doubts.

We are in contact with the Regional Government and the University of Murcia to adopt at all times the appropriate measures . We will follow information through this channel and to through virtual classroom messaging.

This resolution is issued for application in accordance with the circumstances concurrent on their date. If, at a later date, an alteration of these, immediate instructions shall be given complementary.

All students and PDI are called upon to rigorously and diligently attend to instructions from the competent health authorities, in particular the referred to avoiding congregation in large groups. The measures adopted as part of the contingency plan are intended to continue teaching activities remotely, so they must continue their studies and be kept duly informed of new developments at all times.

This contingency plan is compulsory for all the PDI and the students of the Faculty of Tourism.

If you have any doubts about the fulfilment of this contingency plan, please contact the centre: info@eutm.es

This resolution is issued for implementation in accordance with the circumstances prevailing at the time. If, subsequently, there is a significant alteration of the same, additional instructions will be immediately given.

In Murcia, March 13, 2020

Signed by: Dr. Isabel Sánchez-Mora Molina, Dean of the Faculty of Tourism

ATTENTION TO DIVERSITY

The Diversity and Volunteer Support Service has contacted students with special educational needs who require some type of curricular adaptation. These students have an adapted virtual desktop that makes it easier for them to follow their classes in virtual mode. More information at; Tlf: 868 88 3934 and adyvol@um.es

UMU INFORMATION CHANNELS ON THE COVID-19 PANDEMIC

Web: <http://www.um.es/coronavirus>

Inquiries and notifications: infocovid19@um.es

Remote access to UMU applications: <http://www.um.es/atica/remoto>

International mobility: internacionales@um.es