

CONTINGENCY PLAN OF THE FACULTY OF CHEMISTRY FOR THE PREVENTION OF CORONAVIRUS INFECTION

Following the instructions of the COVID-19 Monitoring Committee of the University of Murcia, the following measures are adopted, the temporal scope of which will be marked by the rector's resolutions which, in turn, will be determined by the regional and state guidelines.

The Deanery has decided to adopt the following measures:

1. Closure of the Faculty of Chemistry

In view of the declaration of the State of Alarm throughout the national territory by the Government of Spain, and the measures established by the Rectorate of the University of Murcia regarding the closure of the University, (see full press release at <https://www.um.es/documents/1073494/16819020/comunicado-rector.pdf>) this Dean's Office has determined the closure of all the facilities of the Faculty of Chemistry, encouraging the staff of our Faculty (Teaching, Research and Administrative Staff) and our students, to remain in their homes during the entire period established by the exceptional measures established.

2. Complementary activities:

- Suspend or reschedule ALL the activities that were planned for the coming weeks that do not have a strictly educational content: specifically the talks, conferences, seminars or workshops.
- Suspend or reschedule the possible field trips planned with the students.
- Suspend or reschedule the scheduled talks in High Schools and Centers, as well as the visits of these centers to the Faculty.

3. On-site theoretical teaching:

- For each subject a plan of alternative activities to the face-to-face classes will be established.
- Students will be provided with material and resources for autonomous learning: bibliography, scripts and summaries of topics with presentations or similar material.
- It is advisable to intensify virtual tutoring and to establish an extensive consultation schedule.
- It is advisable to use the tools of the Aula Virtual -chats, forums, videoconference- to follow up the programmed activities during this contingency period, to maintain the relationship with the students and to announce the possible group activities.

- Recording of classes or streaming teaching via Aula Virtual video conferencing or alternative platforms (e.g. Skype) will be considered.
- A list of tools for distance teaching by the Teaching Staff can be found at www.um.es/atica/remoto.

4. Experimental teaching:

- For **microclassroom practice**:

It is recommended, whenever possible, to provide students with a practice guide that allows the student to carry out the practice session remotely and autonomously.

It is advisable to follow the instructions mentioned above for theoretical teaching in person, taking into account that through eva.um.es both the teacher and the student can access the software installed on the computers of the University.

- For laboratory practice:

Once the academic activity is resumed, the possibility of be able to partially or totally reschedule laboratory practices.

In case the practices cannot be rescheduled, it is advisable to develop alternative training activities that can be carried out not in person and that cover all or part of the practical contents contemplated in the cancelled session. In any case, a complete evaluation should always be made based on the activities alternatives contemplated in this contingency plan.

5. TFG and TFM:

- The suspension of the teaching activity includes the students of Undergraduate Final Project and of Master Final Project. In the meantime, it is recommended that tutors provide a bibliography so that the student can cover the bibliographic review part that all TFG and TFM must include.

- The Vice-rectorate of Studies has announced that it is studying possible changes in the academic calendar that would affect the second term schooling period, the call for exams and the defence of TFG and TFM.

6. Curricular and extracurricular internships:

- All the curricular and extracurricular internships of the students of the University of Murcia are suspended. Likewise, all the practices of organizations, companies and institutions carried out at the University of Murcia are suspended.

- However, as long as such entities ensure the possibility of developing the training activities in a non-presential way, the internship can continue.

7. International mobility students

- For mobility students (Erasmus, Sicue. etc.), the Mobility Coordinators will carry out a specific follow-up by the virtual medium they consider most appropriate. If you have any doubts, please contact the Vice-rectorate for Research and Internationalisation.

- Teachers will be able to programme alternative methods of theoretical and practical evaluation for these students in order to facilitate their return to the subject. In any case, a complete evaluation of the subject must always be carried out based on the alternative activities contemplated in this contingency plan.

8. Facilities

- University facilities will be closed until further notice for any academic and non-academic activities. Students (masters and doctoral students) should not enter the building. If a necessary investigation is underway for these students, it must be the directors who must enter the Centre instead.

All students and staff are called upon to rigorously and diligently follow the instructions given by the competent health authorities, especially those referring to avoiding congregation in large groups. The measures adopted as part of the contingency plan are intended to continue teaching activities remotely, so that they must continue their studies and be kept duly informed at all times of any new developments.

This contingency plan is mandatory for all the PAS, PDI and the students of the Faculty of Chemistry.

ATTENTION TO DIVERSITY

The **Diversity and Volunteer Service** has contacted the students with special educational needs who require some form of curricular adaptation. These students have an adapted virtual desktop that makes it easier for them to follow classes in virtual mode. More information at; Tlf: 868 88 3934 and adyvol@um.es

UMU'S INFORMATION ABOUT COVID-19

Web: <http://www.um.es/coronavirus>

Inquiries and notifications: infocovid19@um.es

Remote access to UMU applications: <http://www.um.es/atica/remoto>

International mobility: internacionales@um.es

If you have any doubts about the fulfilment of this contingency plan, please contact the centre: decaquim@um.es