

FACULTY OF MATHEMATICS CONTINGENCY PLAN FOR THE PREVENTION OF CORONAVIRUS INFECTION

Following the instructions of the COVID-19 Monitoring Committee of the University of Murcia, the following measures are adopted, the time frame of which will be determined by the Rector's Resolutions, which in turn will be determined by regional and state guidelines.

1. Preliminary issues

After the meeting held on Wednesday 11 March between the rector's team and the deans of the University of Murcia (UMU), it was agreed that all UMU centres should draw up a contingency plan to cover, if necessary, the suspension of teaching activity. One of the recommended tools to be considered in such a plan was the online teaching mode. In order to draw up this contingency plan, at the meeting held on Wednesday 11 at 4.30 pm between the management team of the Faculty of Mathematics and the department directors, it was decided to ask all the professors responsible for the subjects taught in this second term (both Bachelor's and Master's) for information on the current and/or future availability of students in the Aula Virtual to be able to follow the subject in a online mode.

2. Official lessons

After analysing the opinions of the teachers, and following the recommendations of the academic authorities, the following general measures are set out.

With respect to on-site teaching activities, all of them will be adapted to virtual platforms in order to be able to continue teaching activities in an online manner, and with the main objective of ensuring that students achieve the minimum competencies.

Teacher will follow these measures:

- The teaching methodology will be adapted to the resources available while this eventuality lasts.
- The Virtual Classroom will be used to provide students with the teaching materials, which will be adapted, if necessary, to be able to follow the subject in a non-presential way.
- At www.um.es/atica/remoto you can find a list of tools for the Teaching Staff to teach at home.
- Regarding the internships in the ADLAs, the students will be provided with an internship guide that allows the student to do the internship remotely and autonomously. We remind you that through eva.um.es both the teacher and the student can access the software installed on the computers at UMU.

- We will try to maintain contact and interaction with the students, and for this purpose the following resources are recommended:
 - Tools available in Aula Virtual (amongst others: tareas, mensajes privados, chat, etc.)
 - UMU tools for video conferences or meetings (e.g., connect.um.es) or activate the video conferencing tool in the Aula Virtual. Please consult the page of tools available at UMU for remote access <https://www.um.es/web/atika/remoto>
- To facilitate the monitoring of students, a comprehensive electronic consultation and tutoring tool will be established. Mentoring actions will be reinforced, in particular with TFG and TFM students, with early return mobility students and, of course, with students who have applied for support from the Diversity and Volunteering Service (D&V).
- The teachers will inform the students themselves (through Aula Virtual or using the institution's e-mails) and the academic directors (department management and dean's office) of all the measures and adaptations followed in the different subjects. These communications will be made as soon as possible and in any case before March 18. Any subsequent changes in measures or adaptations shall also be communicated by the same means:
 - The tests scheduled in the next few weeks will be postponed, if possible, until they can be carried out after this period. They will be suspended or carried out online, if necessary.
 - The evaluation of computer practices may be replaced by individual work or planned to be carried out at a later date and/or in a non-presential manner.
 - The Vice-rectorate of Studies has announced that it is studying possible changes in the academic calendar that would affect the second term, the call for exams and the defence of TFG and TFM.

3. Complementary teaching activities

- Reschedule, if possible, or otherwise cancel, the activities that were planned at the Centre for the coming weeks and that do not have a strictly educational content: specifically, talks, conferences or seminars that require people to travel by public transport or from other locations.
- Reschedule, if possible, or otherwise cancel the activities that were to be held in high schools and secondary schools.

4. Mobility students

Program, as far as possible, alternative methods of theoretical and practical evaluation for those Erasmus, Sicue, etc. students who have decided to suspend their stay outside UMU and return early. All actions will be coordinated with the Research and Internationalization Division and the International Relations Area. The e-mail address for queries is internacionales@um.es

5. Curricular and extracurricular internships

All the curricular and extracurricular internships of the students of the University of Murcia are suspended. Likewise, all internships of organizations, companies and institutions carried out at the University of Murcia are suspended. However, as long as these entities guarantee the possibility of developing the training activities in a non-attendance way, the internships can continue.

6. Services and facilities of the Faculty

All faculty facilities will be closed from Monday, March 16th until further notice.

The Secretary's Office staff will be available for tele-working, and therefore will pay no attention to you, through the e-mails available on the Secretary's Office website www.um.es/web/matematicas/conoce-la-facultad/secretaria. It will also be possible to use the University's electronic procedures available at sede.um.es/registro2/catalogo.seam.

7. Competencies of the Dean in this situation

In accordance with the safeguard provision of the Resolution of the Recommendation of March 13, 2020, on extraordinary measures in relation to the coronavirus (COVID-19), the Dean is expressly authorized to adopt the measures he deems necessary in relation to any unique circumstances that occur in the Faculty of Mathematics, and must ensure, in any case, the strictest observance of the principles of prudence, responsibility, diligence and preservation of public being, coordination and transparency of information.

ATTENTION TO DIVERSITY

The **Diversity and Volunteer Service** has contacted the students with special educational needs who require some form of curricular adaptation. These students have an adapted virtual desktop that makes it easier for them to follow classes in virtual mode. More information at; Tlf: 868 88 3934 and adyvol@um.es

TELEPHONE AND CONTACT OF THE FACULTY

Page web: <https://www.um.es/web/matematicas/>

Secretary's telephone 868 88 3682

E-mail: secremate@um.es

Others: decamate@um.es

UMU'S INFORMATION ABOUT COVID-19

Web: <http://www.um.es/coronavirus>

Inquiries and notifications: infocovid19@um.es

Remote access to UMU applications: <http://www.um.es/atika/remoto>

International mobility: internacionales@um.es

This contingency plan is mandatory for all Teaching and Research Staff and students of the Faculty of Philosophy and it could be amended if needed.

If you have any doubts about the fulfilment of this contingency plan, please contact the Centre at decamate@um.es.