

CONTINGENCY PLAN OF THE INTERNATIONAL SCHOOL OF DOCTORAL AND VICE-RECTORATE OF STUDIES FOR THE PREVENTION OF CORONAVIRUS INFECTION

Following the instructions of the COVID-19 Monitoring Committee of the University of Murcia, the following measures have been adopted, the temporal scope of which will be marked by the rector's resolutions which, in turn, will be determined by regional and state guidelines.

On the presence of doctoral students on the premises of the UMU:

- Students should contact their tutors and directors as soon as possible through telematic means in order to establish a work plan that will allow them to develop their research work without a presence at UMU during the next few weeks.
- At <http://www.um.es/atica/remoto> a list of tools can be found so that the Teaching and Researching Staff can teach at a distance.
- Those students whose research is experimental in laboratories at the UMU should contact their directors as soon as possible to establish a work plan to eliminate their presence in the UMU facilities.
- Those students who have any kind of contractual relationship with our university are subject to the instructions that, as workers, they receive from the competent authorities.

Regarding training activities:

- All on-site training activities at EIDUM are suspended until they are rescheduled according to the evolution of the situation, which will be reported in due course.
- All non-presential (online) training activities will continue.
- The VI Doctoral Conference is cancelled. The evolution of events will determine its rescheduling at another date

Regarding mobility students:

- Actions will be programmed, as far as possible, so that those Erasmus, Sicue, etc. students who decide to suspend their stay outside the UMU and return early are affected as little as possible. All actions will be coordinated with the Vice-Rector's Office for Research and Internationalisation.
- Mobility is cancelled for all doctoral students who have not started their stay. Developments will determine the resumption of this activity. In the event of circumstances that might make an exception to this rule advisable, the doctoral student should contact EIDUM and request that his/her case be reconsidered.

- The resolution of the EIDUM call for national and international mobility grants is hereby postponed. The evolution of events will determine the date of resolution and any changes that may occur in the conditions of applications.

On the Academic Commissions of the doctoral programs:

- The activity of the academic commissions is maintained.
- The meetings to be held will be held virtually through the e-mail or other telematic means.

Regarding administrative procedures and consultations:

All arrangements will be made via email: eidum@um.es 3rciclo@um.es

On thesis deposit:

- Thesis deposit is cancelled until further notice.

On acts of defence of the doctoral thesis:

- The presidents of the courts, with the support of the thesis directors, will have to take steps to cancel and reschedule the planned defence acts in the coming weeks. From an administrative point of view, no formalities are required to do so.
- Once the new date for the defence has been determined (between the date of registration of the request for presentation and the date of reading the thesis, no more than six months may elapse, but see below "On time limits and deadlines"), the Secretary of the tribunal must communicate the act of defence to the General Doctoral Commission at least seven working days in advance. This communication can be sent to 3rciclo@um.es, and the original must be sent to the Postgraduate Section.

On time limits and deadlines:

- Given the exceptional circumstances that may prevent the fulfilment of the established deadlines, the interested parties must make this known in writing, accompanied by the supporting documentation, to the Director of EIDUM or the Vice-Rector's Office of Studies, as appropriate, so that the appropriate decision can be taken in each case.

For situations not covered by the above paragraphs, the following general principles shall apply:

- Within the limits set by the exceptional circumstances in which we find ourselves, we will try to minimize the damage to doctoral students.
- Communication between any member of UMU involved in the doctorate, whether at the academic or administrative level, will be through e-mail, virtual classroom or other telematic means.

For any questions, the usual email address of EIDUM is eidum@um.es, and in the Academic Management Area (Postgraduate Section): 3rciclo@um.es.

- All students and Teaching and Researching Staff are summoned to rigorously and diligently attend to the instructions issued by the competent health authorities, especially those referring to avoiding congregation in large groups. The measures adopted as part of the contingency plan are intended to continue the activity and training of doctoral students remotely, and therefore they must be kept duly informed of new developments at all times.

This contingency plan is mandatory for all Teaching and Researching Staff and students of the International Graduate School.

F. Guillermo Díaz Baños

Director of the International Doctoral School of the University of Murcia (EIDUM)

Sonia Madrid Cánovas

Vice-Rector of Studies